

RESOLUTION NO. 451

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
CARNATION, WASHINGTON, ESTABLISHING A TOLT  
COMMONS VISIONING AND DOWNTOWN AREA PARKING  
ADVISORY COMMITTEE.

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WHEREAS, Bird Street is a central public space in Carnation, connecting the Sno-Valley Senior Center, City Hall, downtown businesses, Hopelink, the Carnation Farmers Market, and Fred Hockert Park; and

WHEREAS, the City has envisioned the development of Bird Street as a “Festival Street”, with the area from Tolt Avenue to Stossel Avenue generally referred to as Tolt Commons; and

WHEREAS, Tolt Commons serves as a plaza for community celebrations and other public events such as the Carnation Farmers Market; and

WHEREAS, Bird Street and Tolt Commons are located in the heart of the city’s central business district where on-street and public parking spaces are needed by downtown businesses operating in buildings that predate parking requirements and therefore do not have on-site parking; and

WHEREAS, in 2020 Council established its goal for a new city hall, and in 2021 also determined the need to acquire the two remaining privately owned parcels along Bird Street, the American Legion and Yoshimura properties, to complete their envisioned Tolt Commons block; and

WHEREAS, the City has been developing plans for a new city hall and community center, and believes it would be beneficial to form an advisory committee to study and provide a

recommendation regarding a subarea work plan for the Tolt Commons plaza and new City Hall/Community Center site that best serves the community's needs for public gathering space, civic center, and downtown public parking; NOW, THEREFORE,

IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARNATION AS FOLLOWS:

Section 1. Tolt Commons Visioning and Downtown Area Parking Advisory Committee established.

A. Creation and size.

There is created a Tolt Commons Visioning and Downtown Area Parking Advisory Committee to study and recommend a conceptual subarea work plan for the Tolt Commons plaza, new City Hall/Community Center site, and downtown area parking that best serves the community's needs. The committee shall consist of fifteen (15) members who shall be appointed by the City Council.

B. Composition and term.

1. The committee shall consist of a maximum of fifteen (15) members as provided in this resolution.
  - a. A maximum of four (4) members may be the owner of commercial property and/or operator of a business that is located in the central business district.
  - b. A maximum of three (3) members may be the coordinator of an event that is held in Tolt Commons.
  - c. One (1) member shall be a member of the Carnation Planning Board.
  - d. One (1) member shall be a member of the Carnation Parks Advisory Board.
  - e. One (1) member shall be a representative from the Chamber of Commerce.
  - f. A minimum of five (5) members shall be residents within Carnation city limits.

The Council may elect to change the representation of the Committee as it sees fit and as volunteers are available.

2. The committee shall complete their work and be disbanded on December 31, 2022, unless further directed by the City Council.

C. Powers and duties.

It shall be the duty of the Tolt Commons Visioning and Downtown Area Parking Advisory Committee to meet as necessary for the following purposes:

1. *Overall Scope:* The Committee will work with city staff and consultants to guide the vision for a subarea plan to develop Tolt Commons as a public plaza including consideration of site configuration options for placement of a new

city hall/community center and studying the availability of public and private parking spaces in the downtown area. The Committee will evaluate whether there will be sufficient parking to serve this area in the long term and provide recommendations to address any deficiencies. The city engineer's office will conduct a baseline analysis of available parking before and after the Tolt Ave CBD Improvements Project is complete.

2. *Recommendations to the City Council:* The Committee will evaluate and make recommendations to the Council regarding the following interrelated subjects:
  - a. *New City Hall/Community Center Site.* Analyze options for building a new city hall/community center within or adjacent to Tolt Commons. A preliminary recommendation regarding civic building siting shall be submitted to the City Council no later than March 2022.
  - b. *Downtown Area Parking Demand & Availability.* Study the availability and utilization of public and private parking spaces in the CBD and surrounding area from Rutherford to Eugene Street and Stephens to Stossel Avenue, whether there will be sufficient parking to serve this area in the long term and provide recommendations to the City Council to address any current and/or future deficiencies. The city engineer's office will conduct a baseline analysis of available parking before and after the Tolt Ave CBD Improvements Project is complete.
  - c. *Tolt Commons & Bird Street.* Refine the plaza and festival street concept based on previously established vision to guide the development of a subarea plan for Tolt Commons and the Bird Street corridor designed as the community's central gathering place, offering a variety of spaces to flexibly accommodate multiple purposes such as community gatherings, events, comfortable resting places, bicycle and pedestrian uses, parking, and bus stop access.

D. Officers and rules.

1. The Committee shall elect from its membership a Chair and Vice-Chair. The Chair shall serve as the ceremonial head of the Committee and shall preside over all meetings thereof. The Vice-Chair shall assume the duties of the Chair whenever the Chair is unavailable or otherwise unable to perform said duties.
2. The City Manager or designee shall serve as staff to the Committee.
3. A City Councilmember shall serve as liaison to the Committee.
4. The Committee may at its discretion adopt its own rules of procedure for meetings. Any procedural disputes shall be governed by said rules; PROVIDED, that if a procedural dispute arises which is not subject to resolution by reference to the Committee's adopted rules of procedure, said dispute shall be governed by Robert's Rules of Order.
5. All meetings of the Committee shall be open to the public.
6. Attendance is key to a successful product. Members are encouraged to maintain a good attendance record.

7. Members of the Committee commit to the following with their participation in the Committee:

- Be objective and participate with an open mind.
- Be passionate about getting the best possible result for the community.
- Be future-focused.
- Be open to fresh ideas and eager to think “outside of the box”.

E. Removal and vacancies.

Members of the Committee may be removed by the City Council, for any reason. Upon a vacancy in any position on the Committee the City Council shall select and appoint a successor to fill the remaining term of said position.

Section 2. Severability. If any one or more sections, subsections, or sentences of this resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this resolution and the same shall remain in full force and effect.

Section 3. Effective Date. This resolution shall take effect and be in full force immediately upon its passage and adoption by the City Council.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON  
THE 5<sup>th</sup> DAY OF October, 2021.

CITY OF CARNATION



Kimberly Lisk (Oct 7, 2021 14:06 MDT)

MAYOR, KIMBERLY LISK

ATTEST/AUTHENTICATED:



CITY CLERK, MARY MADOLE

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